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Property brief

Technical Assessing Pty Limited

11 July 2018



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Property brief

Wednesday, 11 July 2018

Dear Agent,

Re: Technical Assessing – office requirement – Sydney

Tenant Representation Services Pty Limited (TRS) has been appointed as Tenant Advocate by Technical Assessing to search and secure office accommodation for their Sydney based operations.

Client request

Technical Assessing has strictly requested that any parties in the design or construction industry who wish to potentially participate in this project are to contact TRS directly.

Any party failing to comply with Technical Assessing's instruction will not be provided with an opportunity.

Property brief

There are seven sections to the Property Brief:

1. Existing Property Details
2. About Technical Assessing
3. Property Requirement
4. Agent's Procedures
5. Consultant's Fees
6. Submission Procedures
7. Key Contact

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Existing property details

Technical Assessing currently occupies:

- Property : 66 Clarence Street
- Area (Sqm) : approx.. 256Sqm NLA
- Level(s) : 2
- Lease Expiry : 28/02/2019
- Option Period : 3 Years

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Property brief

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About our client

Technical Assessing comprises specialist adjusters across multiple complex and specialist disciplines. Our multi-qualified loss adjusters excel at the investigation, reporting, and negotiating of losses and matters of a complex and/or technical nature.

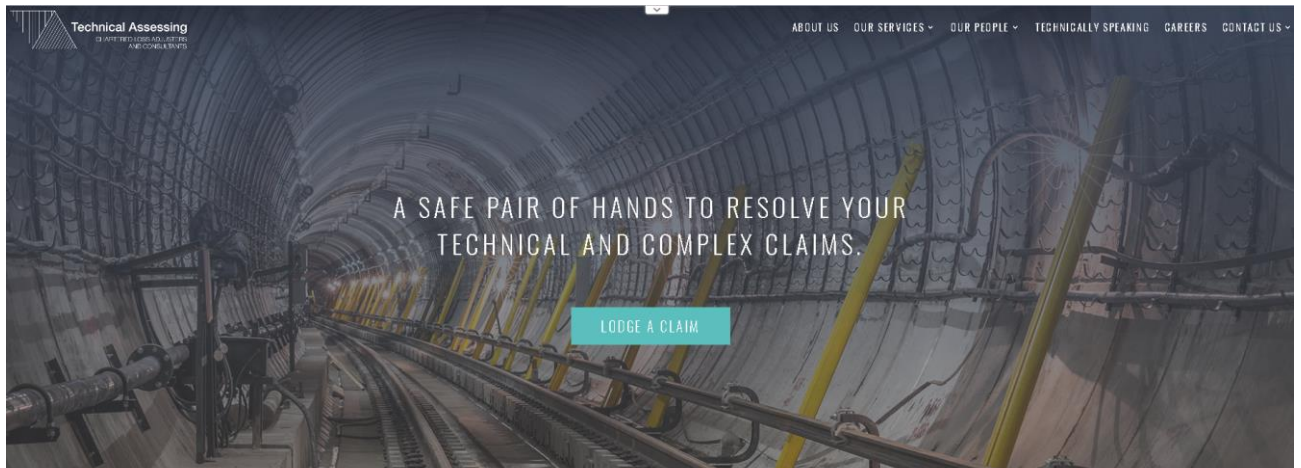
Established in 1986, Technical Assessing is now the largest specialist organisation in Australia providing a dedicated, comprehensive, technical loss adjusting and consultancy service to clients.

Technical Assessing's adjusters pride themselves on being able to provide our clients with an efficient loss adjusting and consulting service of the highest quality in all areas of loss investigation, cause analysis, quantification, policy interpretation, recovery and negotiation.

Our services are that of specialist loss adjusting and consultancy, providing optimal results to achieve the most economic claims cost for our clients.

All of our work is conducted within the Code of Practice and Privacy Guidelines set out by the Australasian Institute of Chartered Loss Adjusters and relevant insurance institutes.

For further information please refer to their website: <http://technical.net.au>



A PROFESSIONAL RESULT EVERY TIME.

Technical Assessing comprises of specialist adjusters across multiple complex and specialist disciplines. With offices throughout Australia including Sydney, Melbourne, Adelaide, Brisbane, Launceston, Hobart, Perth and international affiliates, we are ideally suited to respond to our clients needs anywhere in Australia and the world.



Property brief

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Property requirements

Our client's property requirements are set out as follows;

• Area	Approximately 200 to 240 Sqm NLA (subject to space planning).
• Grade	B
• Location	Sydney CBD
• Amenities	Retail and Cafes in close proximity
• IT	Standard provisions
• Expansion	Right of first refusal over adjacent / contiguous space would be advantageous.
• Lease Start	1 March 2019
• Lease Term	Minimum Five (5) years plus Five (5) year option
• Lease Type	Direct Leases, Sub-Leases and Assignments will be considered provided the required term is met.
• Signage	Will Consider
• Configuration	Preference for a single floor. High quality fitted out options considered – please supply a floor plan or photos to support your nomination.
• Public Transport	Good public transport within close proximity to site
• Car Parking	N/A
• Security	Quality provisions
• Access for fit out	Two months prior to Lease Start



Property brief

4 Agent's procedures

Agents submitting property details must have valid instructions from the respective building owners. Any Agency disputes that arise from duplicate submissions will be referred to the landlord for resolution.

5 Consultant's fees

Technical Assessing will pay TRS directly.

6 Submission procedures

TRS would request that proposals that meet with our client's requirements be submitted by **Close of Business on Wednesday, 25 July 2018** to secure inspection timing. Submissions should be emailed to nominations@tenantrep.com.au and contain the following as a minimum:

- Building and address / building owner
 - A brief description of the building and size of the premises
 - Availability date and brief financial parameters
 - The nature of the Agency appointment
-

7 Contact

Conor Whiting
02 8243 6744
nominations@tenantrep.com.au

We look forward to receiving your submissions and appreciate your co-operation towards a successful solution for our client.

Yours sincerely

Mark McGrath MRICS
Tenant Representation Services Pty Ltd